

Store Floor Planning Checklist

Organize the site and operating inputs before fixture zoning begins.

SITE BASELINE

☐	Entrance, glazing, columns and fixed services	
☐	Ceiling, floor, wall and electrical conditions	
☐	Loading route, lift and doorway limits	
☐	Local accessibility, fire and landlord review owner	

RETAIL OPERATION

☐	Customer path and launch queues	
☐	Checkout and assisted-service position	
☐	Staff route and replenishment path	
☐	Reserve stock location and waste handling	

APPROVAL

☐	Unverified dimensions marked clearly	
☐	Floor-plan revision and issue date	
☐	Buyer approver named	
☐	Site changes recorded before production	

PROJECT NOTES / OPEN DECISIONS

Scope note: This planning tool does not replace approved drawings, a signed quotation, a purchase contract, destination code review or professional site verification. Record all project-specific commercial terms in the signed documents.