

Custom Fixture Project Timeline Template

Separate design, approval, production and delivery milestones.

DEFINITION

☐	Brief received	
☐	Site inputs verified	
☐	Fixture schedule agreed	
☐	Budget scope reviewed	

DESIGN AND APPROVAL

☐	Concept review	
☐	Shop drawings issued	
☐	Materials and finishes approved	
☐	Prototype decision and approval	

PRODUCTION AND HANDOFF

☐	Production release trigger	
☐	In-process inspection	
☐	Pre-shipment inspection	
☐	Packing complete	
☐	Freight and destination handoff	

PROJECT NOTES / OPEN DECISIONS

Scope note: This planning tool does not replace approved drawings, a signed quotation, a purchase contract, destination code review or professional site verification. Record all project-specific commercial terms in the signed documents.